



REGULAR MEETING OF THE PURCHASING TASK FORCE

**Wednesday, October 4, 2023 – 9:30 a.m.
Laguna Woods Community Center Cypress Room
24351 El Toro Road,
Laguna Woods, CA 92637**

NOTICE AND AGENDA

1. Call to Order
2. Acknowledgement of Media
3. Approval of the Agenda
4. Approval of the Meeting Reports for August 28, 2023
5. Chair Remarks
6. Member Comments (Items Not on the Agenda)

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

- Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name Purchasing Task Force in the subject line of the email. Name and unit number must be included.
- By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

Items for Discussion and Consideration

7. Purchasing Policy Update

Concluding Business:

8. Task Force Member Comments
9. Date of Next Meeting – Monday, October 23, 2023 at 9:30am
10. Adjournment

Bunny Carpenter, Chair
Steve Hormuth, Staff Officer
Telephone: 949-597-4201